



AGAPÉ
LANGUAGE CENTRE

**2023 Annual
General
Meeting**

WHERE NATIONS MEET



AGAPÉ
LANGUAGE CENTRE

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AGAPELANGUAGECENTRE.COM**

MEETING AGENDA



2023 AGM FOR FISCAL YEAR 2022

FACILITATOR: JONATHAN DURAND - ALC BOARD CHAIRMAN

LOCATION: 16 BERMUDA DRIVE NW, CALGARY, AB T3K 1H5

1. OPENING PRAYER AND DEVOTION - PASTOR NORAL WOODBURN

2. CALL TO ORDER - JON DURAND

- APPOINT SECRETARY
- AGAPE'S MISSION
- INTRODUCTION OF BOARD MEMBERS
- REVIEW MINUTES 2022

3. REPORTS

CHAIRMAN'S REPORT – JON DURAND

EXECUTIVE DIRECTORS REPORT – PASTOR NORAL WOODBURN

DIRECTOR OF OPERATIONS REPORT – DEBBIE ALEXANDER-THOMAS

FINANCIAL REPORT INCLUDING BUDGET – CALLISTUS ORJI

4. HOUSECLEANING – PASTOR NORAL

- STAFF UPDATE(S)

5. APPOINTMENTS

- **AUDITOR – JON DURAND**

6. NEW BUSINESS

7. ADJOURNMENT – JON DURAND



ANNUAL GENERAL MEETING 2023 MINUTES



ALC BOARD MEETING HELD ON June 7, 2022

PRESENT (IN PERSON): Jonathan Durand, Noral Woodburn, Gordon Wong, Callistus Orji, Debbie Alexander-Thomas, Lily Dechesne, Paul Tasseron, Michelle Woodburn, Leslie Kokotilo, Ken Reister (BP Church board member)

ONLINE: Abraham Phillip, Robyn Kunz, Rosemary Mikitka, Jane Lowry, Norma Josty, Jeevan Jeyanthan (IRCC).

ABSENT: Ken O

The meeting commenced at 6:05 pm and was opened by Jon, Chairman of the board.

- Pastor Noral welcomed everyone and shared devotion on Mathew 25: 34, stating about the judgment when the nations are divided like the shepherd dividing the sheep and goats and the King says to those on his right, "...come you blessed of My Father, inherit the kingdom prepared for you from the foundation of the world. 35 For I was hungry, and you gave me something to eat...40 I assure you and most solemnly say to you, to the extent that you did it for one of these brothers of mine, even the least of them, you did it for me."

Agape is staying true to its vision as we continue to work with those who come newly into the country by representing Jesus and showing the love of Christ to all. This is also the heart and vision of God.

He concluded it with prayer.

ANNUAL GENERAL MEETING 2023 MINUTES



-Jon gave a quick snapshot of ALC's history which started nearly 25 years ago and by God's grace has grown into a centre with government funding, wonderful staff, and volunteers, by reaching out to students both online and in person and continuing its mission to bless the community in the name of the Lord.

Jon acknowledged all the sacrifices of ALC members and concluded by saying that we are the hand of the Lord extended to the community.

Jon briefly introduced all board members and went on to review the minutes of AGM 2021. The report was moved by Jon and seconded by Lily; all approved.

Director Report: Pastor Noral.

-Expressed thanks to all for helping the ministry stay on track despite the pandemic.

-Partners, IRCC, Calgary Learns and all other partners helped in keeping the mission going.

-Briefly referred to his report already presented online.

Operations Director Report: Debbie

-Referring to her report available online, she thanked the Lord for all the blessings towards ALC.

- The last 2 years were very challenging due to the pandemic.

- Students had to study online.

- Admin and staff are highly appreciated.

- Huge thanks to IRCC for all their contributions mainly laptops and 3 smart boards.

- Also thanked BP Church for donating chairs.

- Calgary Learns for helping students online.

Bob Thompson for all his contribution to database management.

- Both Gordon and Jane were a great help.

ANNUAL GENERAL MEETING 2023 MINUTES

Teacher Rosemary shared a success story online about her student Marbelis who was accepted at SAIT upon completion of the course at ALC.

Jon also thanked IRCC for all their contributions. Jon moved the report. Seconded by Jane and all approved.

Finance Report: Pastor Gordon

Reviewed the report with the group.

- There was less enrolment in ESL due to Covid. Otherwise, good healthy year for 2021, with good cash flow and finances in good shape.

Jon moved the report and was seconded by Lily. All approved.

House Keeping: Pastor Noral

Admin Staff updates:

- Thanked Pastor Gordon for his contribution in not only financial aspects but also for helping students in the program.

-Introduced Cal as his successor for Finance Management.

Board Member update:

-Leslie was presented as a new recommendation for board members.

Jon approved the proposal. All approved.

Strategy 2022:

-Current and new programs – briefly commented on it.

-Living with the pandemic- shared the concerns

-Networking- ongoing

-Governance- reviewing bylaws, and different committees for continued effectiveness.

New business - Agape celebrating 25 years and the function is expected to be held on Sept 8th, 2022.

Jon concluded by expressing true appreciation to Debbie and all at ALC.

The meeting adjourned at 7:13 pm. Ken closed in prayer.

2022 MINISTRY HIGHLIGHTS



9 VOLUNTEERS
COMMITTED
OVER **227 HOURS**



96 STUDENTS IN 3
INFORMAL
SESSIONS
(CONVERSATION
CIRCLES)



AVERAGE OF **50**
ESL STUDENTS
EACH SEMESTER



AVERAGE OF **169**
STUDENTS IN THE
LINC PROGRAM
EACH SEMESTER

PROGRAM SUMMARY

Students Registered per Program	ESL/New Students	LINC/New Students	ESL/New Bible Study
Winter Semester	50/18	168/47	0
Spring Semester	48/27	167/41	0
Fall Semester	43/30	175/95	10/2

TOTAL NEW STUDENTS FOR 2022: 264 OUT OF 673

2022 MINISTRY HIGHLIGHTS - FINANCIAL SUMMARY

AGAPE LANGUAGE CENTRE SOCIETY FINANCIAL SUMMARY: JAN-DEC: 2022 VS 2021

Revenue Summary	2022	2021	Variance
Total Revenue	492,998	492,513	485
IRCC (LINC) Funding	440,124	443,304	(1,380)
Calgary Learns Funding	10,076	14,759	(4,683)
Other Contributions + Donations	39,472	32,760	6,712
ESL Registration	3,326	1,690	1,636

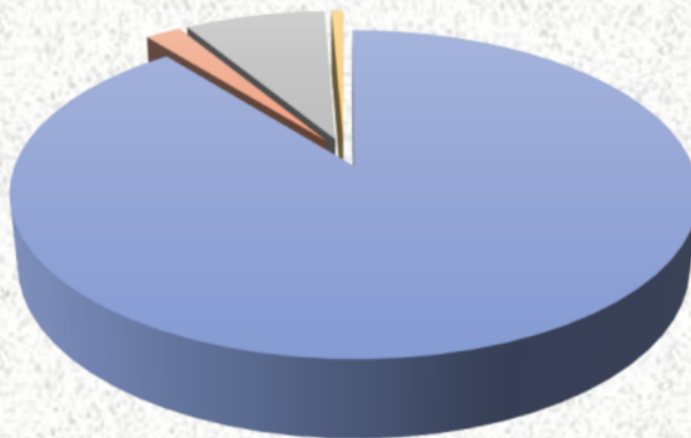
2022 MINISTRY HIGHLIGHTS - FINANCIAL SUMMARY

AGAPE LANGUAGE CENTRE SOCIETY EXPENSES SUMMARY: JAN-DEC: 2022 VS 2021

Expenses Summary	2022	2021	Variance
Total Expenses	475,692	473,885	1,807
Program Delivery - Direct Cost	236,447	247,300	(10,853)
Program Deliv Support + Overhead	153,480	151,837	1,643
Administration Office	58,581	58,653	(72)
Fixed Asset Amortization	27,185	16,097	11,088

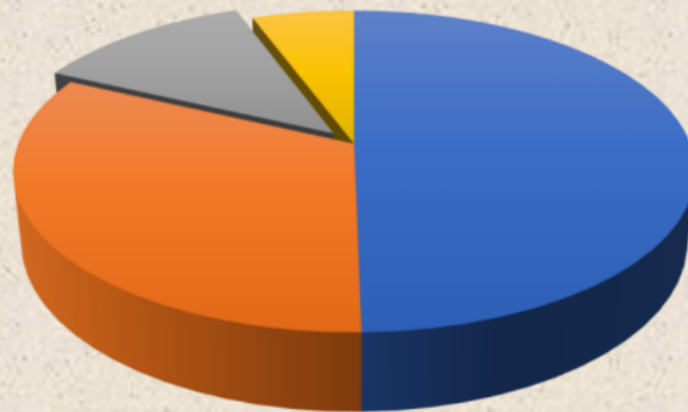
2022 - REVENUE & EXPENDITURE PIE

Revenue Pie



- IRCC (LINC) Funding
- Calgary Learns Funding
- Other Contrib + Donations
- ESL Registration

Expenditure Pie



- Program Delivery - Direct Cost
- Program Deliv Support + Overhead
- Administration Office
- Fixed Asset Amortization

CHAIRMAN'S REPORT



AS BOARD CHAIR FOR THE AGAPÉ LANGUAGE CENTRE, THE 2022 SCHOOL YEAR WAS A YEAR OF CONTINUED GROWTH FOR AGAPE. AS BOARD CHAIR I FEEL PRIVILEGED TO SERVE ALC AS WE JOURNEY TOGETHER TOWARD EMPOWERING NEW CANADIANS THROUGH LANGUAGE TRAINING AND PREPARATION FOR CANADIAN CITIZENSHIP. ON BEHALF OF THE ALC BOARD, I WOULD LIKE TO THANK **PASTOR NORAL WOODBURN** FOR HIS FAITHFUL SERVICE TO THE AGAPÉ LANGUAGE CENTRE IN 2022. **DEBBIE ALEXANDER THOMAS** HAS EXPERTLY LED THE TEACHERS AND ADMIN STAFF THIS YEAR. HER INVOLVEMENT HAS PROVIDED STABILITY TO THE STAFF, TEACHERS, AND STUDENTS. I WOULD LIKE TO THANK **ABRAHAM, KEN, ROBYN, LILY, AND LESLIE** FOR BEING WILLING TO SERVE AS BOARD MEMBERS THIS LAST YEAR. I WOULD ALSO LIKE TO WELCOME OUR NEWEST BOARD MEMBER **PAUL** TO THE TEAM AND THANK HIM FOR BEING WILLING TO SERVE. I LOOK FORWARD TO WORKING WITH EACH OF YOU IN THE YEARS AND MONTHS TO COME.

I WOULD ALSO LIKE TO THANK OUR ADMINISTRATIVE TEAM; **DEBBIE, JANE,** AND **CALLISTUS**. THEIR CONTINUED COMMITMENT TO ALC PROVIDES QUALITY AND STABILITY TO ALL PARTS OF OUR ORGANIZATION. THE DEDICATION AND HARD WORK OF EACH MEMBER OF THE ADMINISTRATIVE TEAM IS GREATLY APPRECIATED. I WOULD ALSO LIKE TO TAKE THIS OPPORTUNITY TO EXPRESS MY APPRECIATION TO OUR VALUED AND TALENTED TEACHERS **MANDI, C.J., MARILYNNE, BERNICE, JOCELYN, ROSEMARY, RUTH, LUISA, AND NORMA**. THE WORK THAT YOU ALL UNDERTOOK THIS YEAR TO MAKE ONLINE LEARNING WORK FOR YOUR STUDENTS HAS BEEN VALUABLE!

CHAIRMAN'S REPORT - CONTINUED



WE WOULD TRULY NOT HAVE BEEN SUCCESSFUL THIS YEAR WITHOUT YOUR DILIGENT EFFORTS. FINALLY, I WOULD LIKE TO THANK OUR AMAZING AND DEDICATED VOLUNTEERS. I WOULD ALSO LIKE TO THANK OUR WONDERFUL VOLUNTEERS **GORDON, VIVIAN, PAUL, ANDREW, NORMA, AND BOB** WHO GIVE THEIR TIME AND TALENT TO OUR STUDENTS. YOUR SERVANT'S HEART IS A TRUE BLESSING TO ALL INVOLVED WITH ALC. YOUR ONGOING INVOLVEMENT ENSURES THAT THE COMMUNITY HERE AT AGAPE LANGUAGE CENTRE CONTINUES TO THRIVE.

RESPECTFULLY SUBMITTED,
JONATHAN DURAND | CHAIRMAN

DIRECTOR'S REPORT



AGAPE LANGUAGE CENTRE CREATES OPPORTUNITIES FOR FRIENDSHIPS AND FAITH-BASED ACTIVITIES THROUGHOUT THE CITY OF CALGARY. STUDENTS AND THEIR FAMILIES BENEFIT FROM THE INFUSION OF NEW PERSPECTIVES AND EXPERIENCES FROM DIFFERENT CULTURES AND DEVELOP AN AWARENESS OF THE INTERCONNECTIVITY OF OUR CHRISTIAN FAITH. AGAPE LANGUAGE CENTRE HAS AMAZING TEACHERS WHO WORK HARD THIS PAST YEAR, EVEN THROUGH TOUGH CHALLENGES WITHIN OUR SOCIETY THAT IMPACTED THE SCHOOL. THANK YOU FOR YOUR HARD WORK IN MAKING THIS YEAR A SUCCESS. I WOULD LIKE TO THANK **DEBBIE ALEXANDER-THOMAS** FOR ALL OF THE HARD WORK SHE HAS INVESTED IN AGAPE. UNDER HER LEADERSHIP, THE DAY-TO-DAY OPERATIONS HAVE MOVED AGAPE FORWARD. I WOULD ALSO LIKE TO THANK **JANE** FOR HER COMMITMENT TO AGAPE OVER THE YEARS. **JANE** HAS AN INCREDIBLE LOVE FOR THE STUDENTS WHICH POSITIVELY IMPACTS THE CULTURE OF **AGAPE** TODAY.

I ALSO THANK THE NEWEST MEMBER OF OUR TEAM **CALLISTUS ORJI** FOR HIS DEDICATION TO THE FINANCES AT AGAPE. THANKS ONCE AGAIN TO THE ADMIN TEAM AT AGAPE.

AGAPE HAS REMAINED TRUE TO OUR VISION OVER THIS PAST YEAR "TO HELP NEWCOMERS TO CALGARY IMPROVE THEIR ENGLISH LANGUAGE, UNDERSTAND CANADIAN CULTURE, MAKE NEW FRIENDS, AND FEEL MORE AT HOME IN CANADA." TO ACCOMPLISH THIS AGAPÉ LANGUAGE CENTRE CONTINUES TO WORK WITH A MIX OF EXPERIENCED TEACHERS AND VOLUNTEERS WHO EMPOWER OUR NEW NEIGHBOURS AND HELP FACILITATE THEIR INTEGRATION INTO CANADIAN SOCIETY.

WITHOUT QUESTION, AGAPE IS A FAITH-BASED ORGANIZATION. WE ARE GUIDED BY FAITH AND LIVED THROUGH THE GOSPEL VALUES REACHING OUT IN LOVE TO IMMIGRANTS AND INTERNATIONALS IN THE CITY OF CALGARY. IN **MARK 12:30-31** JESUS SAID IT WELL,



“LOVE THE LORD YOUR GOD WITH ALL YOUR HEART AND WITH ALL YOUR SOUL AND WITH ALL YOUR MIND AND WITH ALL YOUR STRENGTH.’ THE SECOND IS THIS: ‘LOVE YOUR NEIGHBOUR AS YOURSELF.’ THERE IS NO COMMANDMENT GREATER THAN THESE.”. AGAPE THROUGHOUT THE YEARS HAS ESTABLISHED STRONG PARTNERSHIPS AND NETWORKS THAT INVOLVE STAFF, STUDENTS, SPONSORS, AND COMMUNITY MEMBERS. ALL ARE RECOGNIZED AS POSITIVE CONTRIBUTORS TO STUDENT LEARNING. TOGETHER WE ARE CREATING A COMMUNITY OF LEARNERS WHO CONTRIBUTE TO THE COMMON GOOD WHILE FACING UNIQUE CHALLENGES IN A COMPLEX WORLD.

AGAPÉ LANGUAGE CENTRE WOULD LIKE TO MENTION SEVERAL SIGNIFICANT PARTNERSHIPS THAT MAKE IT POSSIBLE FOR AGAPÉ TO ACHIEVE ITS MISSION. FIRST, **BP CHURCH** IS A SIGNIFICANT PARTNER IN SUPPORTING AGAPE IN WAYS TOO MANY TO NUMBER. AGAPE BEGAN UNDER THE MINISTRY OF BP CHURCH OVER 25 YEARS AGO AND IS SIGNIFICANTLY INVOLVED TODAY. **THANK YOU BP CHURCH** FOR YOUR PARTNERSHIP. SECOND, **IMMIGRATION, REFUGEES AND CITIZENSHIP CANADA (IRCC)** HAVE PARTNERED WITH AGAPÉ SINCE 2000 BY PROVIDING FUNDING FOR LINC EDUCATION FOR NEW IMMIGRANTS. GOD HAS BEEN GOOD TO US THROUGH THIS PAST YEAR. WE ARE LOOKING FORWARD TO MOVING WITH CONFIDENCE AND HOPE.

MAY GOD CONTINUE TO BLESS OUR WORK HERE AT AGAPÉ LANGUAGE CENTRE,

SUBMITTED BY NORAL WOODBURN | DIRECTOR



DIRECTOR, OPERATIONS REPORT

2022 WAS A YEAR OF RECOVERY IN SO MANY WAYS.

WE STARTED THE YEAR WITH THE HOPE THAT WE WOULD BE RETURNING TO IN-PERSON CLASSES. OUR STUDENTS, THOUGH, HAD A COMPLETELY DIFFERENT IDEA ALTOGETHER. AT THE START OF THE YEAR, MOST STUDENTS WERE STILL NOT COMFORTABLE BEING IN A CLASSROOM SETTING, BUT OUR TEACHERS WERE VERY ANXIOUS TO GET BACK TO NORMAL DOING WHAT THEY LOVE IN THE BUILDING. IN THE WINTER, WE PILOTED THE BLENDED SYNCHRONOUS MODEL WITH ALL OTHER CLASSES REMAINING ONLINE. THIS WAS A SUCCESS AND TWO OTHER TEACHERS DECIDED TO JOIN THE WORLD OF BLENDED IN THE SPRING. IT WAS A BLESSING TO BE ABLE TO ACCOMMODATE STUDENTS' CHOICES AND HELP WITH NAVIGATING THE FEAR OF GETTING BACK TO NORMALCY. WE DECIDED THAT ALL LOWER LEVELS OF STUDENTS (CLB 1 & 2) WILL RETURN TO THE BUILDING AS WE QUICKLY LEARNED THAT IT WAS DIFFICULT TO LEARN ENGLISH AND NAVIGATE TECHNOLOGY AT THE SAME TIME. WE KEPT THE HIGHER LEVELS IN THE BLENDED OPTION WITH OUR EVENING PROGRAM BEING TOTALLY ONLINE.

OUR LINC PROGRAM IN 2022 HAD A TOTAL OF 673 STUDENTS, WITH 264 STUDENTS BEING NEW TO OUR SCHOOL. WE HAD 113 STUDENTS MOVE UP LEVELS WITHIN THE SCHOOL AND 41 OF THOSE GRADUATED OUT OF AGAPE TO PURSUE HIGHER EDUCATION, CITIZENSHIP, OR EMPLOYMENT, STARTING THEIR JOURNEY OF BECOMING A TRUE CALGARIAN. WE STARTED TO SEE NEW ARRIVALS OF UKRAINIANS WITHIN OUR SCHOOL SYSTEM AND WE MAKE AVAILABLE AS MUCH AS POSSIBLE TO SUPPORT. IN OUR ESL PROGRAM, WE HAD A TOTAL OF 141 STUDENTS, WITH 75 BEING NEW STUDENTS. WE ARE VERY HUMBLLED AT THE FAITHFULNESS OF GOD AS WE JOURNEY THROUGH THE RECOVERY OF OUR PROVINCE AND CITY AFTER THE PANDEMIC.



DIRECTOR, OPERATIONS REPORT

THROUGH ALL OF THIS, I AM VERY GRATEFUL TO THE TEACHERS AS THEY EMBRACED ALL THE CHANGES, WE THREW AT THEM. THEY CONSTANTLY LOOKED FOR THE BEST TEACHING METHODS FOR THEIR STUDENTS AND WHAT WOULD HELP THEM BE SUCCESSFUL IN THEIR LEARNING. WITHOUT THEIR FLEXIBILITY AND TENACITY, WE WOULD NOT BE A SUCCESSFUL SCHOOL. THE ADMIN STAFF WERE APPRISED OF ALL RULES AND REGULATIONS OF RE-OPENING AND WORKED TIRELESSLY ON MAKING SURE THE STUDENTS ALWAYS FELT SAFE IN THE SCHOOL AND PORTRAYED GOD'S WONDERFUL LOVE IN ACTIONS. THE PAST THREE YEARS HAVE TAUGHT THE TEAM PATIENCE, HUMILITY, AND GRATITUDE TO OUR FATHER IN HEAVEN FOR TAKING CARE OF OUR NEEDS AND THROUGH US, TO OUR STUDENTS. TO SEE THE PRODUCT OF HIS LOVE DAILY AT AGAPE IS SUCH A PRIVILEGE AND A BLESSING. WE ARE HOPEFUL FOR A FUTURE WHERE WE CAN CONTINUE HIS MINISTRY.

RESPECTFULLY SUBMITTED,

DEBBIE ALEXANDER-THOMAS | DIRECTOR OF OPERATIONS



ADMINISTRATOR'S REPORT

2022 WAS YET ANOTHER CHALLENGING YEAR BUT REWARDING IN THE SAME. OUR TEACHERS WORKED SO VERY HARD TO HELP THEIR STUDENTS CONTINUE TO SUCCEED WITH ONLINE LEARNING. IN SEPTEMBER, WE SAW THE RETURN OF OUR MUCH-MISSED STUDENTS INTO THE BUILDING AS WE BEGAN OUR BLENDED CLASSES. STUDENTS WERE HAPPY TO HAVE THE COMMUNITY AND FELLOWSHIP OF THEIR CLASSMATES BACK. NEW FRIENDSHIPS WERE CREATED EVERY DAY AND WE COULD SEE AND FEEL THE "**AGAPÈ**" LOVE SHARED BETWEEN STUDENTS AND STAFF.

DEBBIE AND I TRULY MISSED THE INTERACTIONS OF OUR STUDENTS. TO SEE THEM IN DEEP CONVERSATIONS, LAUGHING, AND HELPING EACH OTHER IN TIMES OF NEED IS TRULY WHAT THIS SCHOOL IS ALL ABOUT. WE SEE EACH DAY STUDENTS FROM DIFFERENT BACKGROUNDS, DIFFERENT CULTURES CREATE A BOND THAT ONLINE LEARNING COULD NEVER REPLACE WITHIN THE SCHOOL.

THE ATMOSPHERE WITHIN THE SCHOOL HAS DEFINITELY CHANGED FOR THE BETTER AS OUR STUDENTS GAIN THE CONFIDENCE OF BEING IN A SAFE AND HEALTHY ENVIRONMENT.

RESPECTFULLY SUBMITTED,

JANE LOWRY | ADMINISTRATIVE ASSISTANT



MIGRATING TO CANADA: A NEWCOMER'S PERSPECTIVE

It is with both mixed feelings and anticipation of a better life to receive the final documents to migrate to Canada. Leaving behind our support system of family, friends, our way of life, home, and the comfort of a government system that we have already become familiar with.

We arrive in Canada in the heart of winter without adequate clothing for the family, not knowing the language or having any friends in this strange country. It is difficult not to feel very confused as to where to begin and how to protect the children from hardship, a new school, and no friends.

We need to find shelter, meet with a government official to find out where to go from here, are in need of household items and clothing for the family with limited funds, look for work, learn the language, and a new school for the kids. The need is so large that our savings are being depleted quickly and with no way yet of replenishing what we have already spent. There is a feeling of overwhelming stress in making decisions that we have no way of knowing if they are right or wrong due to the language barrier.

Was it the right decision to move to Canada?

How do I provide for my family?

Will my kids be ok at school?

Is it safe for them on this bus that I do not know where they are going?

Where do I start?

My life begins with so much unknown, and the need to learn the English language fast to provide for our needs.

I take a test to determine what level my current English is, very nervous and uncertain.

On my first day of school, I meet my new teacher and classmates. I do not understand the teacher and in my head, I find I first translate to my language and then back to English. All around me, I hear this language; at the grocery store, at the doctor's office, and in school. However, I still struggle to understand.

As time goes on and we begin to become familiar with our new home, several semesters in my school allow me to finally be able to get around confidently and communicate on some level.

I am very grateful that I came to Canada, to a new way of life. I am moved by the support that a newcomer gets to fit into the community.

BOARD MEMBER STATEMENTS

With the increasing need for reaching out to the community due to the influx of immigrants owing to the Ukraine crisis and war in Syria, I am privileged to serve on ALC Board by following the example of Christ which is to serve and not to be served, and to further the implementation of the Govt's policy to cater to the needs of new Canadians by enabling them to overcome their challenges in English, culture and other social needs thereby securing a job and ensuring financial stability for the whole family. I am reminded of the scripture from Ephesians 4:3: Make every effort to keep the unity of the Spirit in the bond of peace. Praying for Canada to stand strong and united in the Word of God. God bless ALC always.

Board Member – Abraham Philip

"I serve on the Agape Board because I truly believe that all new Immigrants benefit greatly from learning English, thus opening a world of opportunity for them, in all areas of life."

- Board Member – Leslie Kokotilo

"It is a privilege for me to serve on Agape's board as a way to support this vital ministry that reaches out to newcomers to Canada. It is important for me to hear about what is happening at our church every weekday right upstairs! "

- Board Member – Robyn Kunz

"As an immigrant myself, it gives me great joy to help newcomers learn how to communicate in English and get integrated into Canadian society."

- Board Member – Kenneth Okhemuokhe

"I serve on the Agape board of directors because I want to give back to my community and provide support to individuals that attend the school in terms of spiritual growth."

- Board Member – Paul Orenuga

"My personal experience of learning English and a new culture gave me an appreciation for what Agape is doing. Therefore, I am serving on the board."

- Board Member – Lily Dechesne

IMMIGRATION, REFUGEES AND CITIZENSHIP CANADA (IRCC) -- IMMIGRATION, RÉFUGIÉ ET CITOYENNETÉ CANADA FUNDS THE LINC (LANGUAGE INSTRUCTION FOR NEWCOMERS TO CANADA) CLASSES.

2022 WAS THE YEAR OF RECOVERY AND THE HOPES OF RETURNING TO NORMAL LIFE FOR MANY, WHATEVER THAT MAY BE. AGAPE STUDENTS AND STAFF WERE NO EXCEPTION, WE EMBRACED THE FACT THAT WE CAN ONCE AGAIN BUILD COMMUNITY WITH OUR STUDENTS. IRCC HAS PARTNERED WITH US SINCE 1990 TO BRING THE LINC PROGRAM TO NEWCOMERS ARRIVING FROM ALL OVER THE WORLD WITH THE AMBITION OF LEARNING ENGLISH.

AGAPE PROVIDES PART-TIME CLASSES IN CLB 1 – 4 WITH OPTIONS OF MONDAY TO FRIDAY, MONDAY TO THURSDAY MORNINGS, MONDAY TO THURSDAY, TUESDAY, AND THURSDAY EVENINGS FOR A TOTAL OF 11 CLASSES. OUR LINC PROGRAM HAS THREE TERMS, FALL, WINTER, AND SPRING OFFERING STUDENTS THE OPTION OF ONLINE, BLENDED SYNCHRONOUS, OR IN-PERSON LEARNING. WE HAD 510 LINC STUDENTS ATTEND AGAPE UP 9% OVER 2021, 327 OF THOSE WERE RETURNING STUDENTS, AND 183 WERE NEW TO THE PROGRAM. WE RECEIVE REFERRING CLIENTS FROM CLARC (CALGARY LANGUAGE ASSESSMENT AND REFERRAL CENTRE) TO US TO LEARN ENGLISH. ON AVERAGE OUR TERM COULD LAST ANYWHERE FROM 12 TO 15 WEEKS DEPENDING ON THE TIME OF YEAR. AN AVERAGE STUDENT COULD TAKE UP TO THREE TERMS TO MOVE A LEVEL IN THEIR READING, WRITING, LISTENING, AND SPEAKING BENCHMARKS. STUDENTS ARE TAUGHT BY PORTFOLIO BENCHMARKS LANGUAGE ASSESSMENT (PBLA) STANDARD WHICH HELPS TO DEAL WITH TOPICS LIKE HEALTH, BANKING, COMMUNITY, HOUSING, SHOPPING, AND CANADA.

Funded by:

Financé par :

IMMIGRATION, REFUGEES AND CITIZENSHIP CANADA (IRCC) -- IMMIGRATION, RÉFUGIÉ ET CITOYENNETÉ CANADA FUNDS THE LINC (LANGUAGE INSTRUCTION FOR NEWCOMERS TO CANADA) CLASSES.

IN FEBRUARY 2021, AGAPE WAS ONE OF FOUR SCHOOLS IN ALBERTA TO PILOT A PROVINCE-WIDE MODEL CLASS. DUE TO THE SUCCESS OF THIS MODEL AND THE GROWING WAITLIST WITH ARRIVALS TO ALBERTA, IRCC CONTINUED TO OFFER THIS CLASS THROUGHOUT 2022 AND AGAPE REMAINS ONE OF SEVERAL SCHOOLS TO PROVIDE THIS OPTION. STUDENTS ARE FROM ACROSS THE PROVINCE, JASPER, LAKE LOUISE, HIGH LEVEL, HIGH RIVER, EDMONTON, AND CALGARY.

WE ARE SO VERY GRATEFUL TO IRCC THAT THEY CONTINUE TO INVEST IN AGAPE AND OUR STUDENTS BY PROVIDING THE NECESSARY FUNDING FOR NEWCOMERS TO LEARN ENGLISH. ALONG WITH THE INCREASE IN CLASS, THEY HAVE GIVEN US THREE ADDITIONAL SMARTBOARDS FOR THE CLASSROOMS WHICH BRINGS THE TOTAL TO 6 AND HAVE GIVEN US ADDITIONAL LAPTOPS TO HELP STUDENTS HAVE ACCESS TO EQUIPMENT.

THE STAFF AND BOARD AT AGAPE WOULD LIKE TO THANK IRCC FOR THEIR CONTINUED SUPPORT OF THE LINC PROGRAM AND THE ABILITY TO PROVIDE SETTLEMENT OPTIONS TO NEWCOMERS TO CANADA.

Funded by:

Financé par :




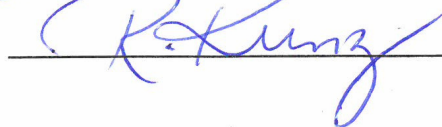
Immigration, Refugees
and Citizenship Canada

Immigration, Réfugiés
et Citoyenneté Canada

**AGAPE LANGUAGE CENTRE SOCIETY
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2022**

	<u>2022</u>	<u>2021</u>
<u>ASSETS</u>		
CURRENT		
Cash and cash equivalents	\$ 123,807	\$ 204,300
Goods and services tax	<u>1,657</u>	<u>62</u>
	125,464	204,362
Capital assets (Note 3)	<u>47,912</u>	<u>31,565</u>
	<u>\$ 173,376</u>	<u>\$ 235,927</u>
<u>LIABILITIES</u>		
CURRENT		
Accounts payables and accrued liabilities	\$ 27,789	\$ 3,999
Deferred revenue	<u>33,791</u>	<u>154,069</u>
	61,580	158,068
Deferred contributions related to capital assets (Note 4)	<u>47,912</u>	<u>31,565</u>
	<u>109,492</u>	<u>189,633</u>
Economic dependence (Note 5)		
Related party transactions (Note 6)		
<u>NET ASSETS</u>		
Unrestricted	<u>63,884</u>	<u>46,294</u>
	<u>63,884</u>	<u>46,294</u>
	<u>\$ 173,376</u>	<u>\$ 235,927</u>

APPROVED BY THE BOARD:


 _____ Trustee

 _____ Trustee

**AGAPE LANGUAGE CENTRE SOCIETY
STATEMENT OF OPERATIONS
YEAR ENDED DECEMBER 31, 2022**

	<u>2022</u>	<u>2021</u>
REVENUE		
Donations	\$ 39,287	\$ 35,679
Deferred contributions related to capital assets	27,185	18,883
Fees and registrations	3,326	1,690
Government funding - LINC	412,939	424,421
- Calgary learns	10,076	14,759
Government subsidies (recovery)	152	(2,919)
Other income	<u>33</u>	<u>-</u>
	<u>492,998</u>	<u>492,513</u>
EXPENSES		
Advertising and promotion	1,646	8,207
Amortization	27,185	16,097
Facility and equipment rental	19,098	19,078
Hospitality	666	-
Miscellaneous expense	136	-
Office	22,247	24,273
Professional fees	6,046	4,813
Salaries, wages and benefits	377,511	382,213
Telephone	1,582	1,163
Training and materials	6,876	5,441
Utilities	<u>12,699</u>	<u>12,600</u>
	<u>475,692</u>	<u>473,885</u>
Excess of operating revenue over expenses	17,306	18,628
Equipment acquisitions not capitalized	726	1,034
(Gain) on disposal of assets	(1,010)	-
Loss on asset write off	<u>-</u>	<u>3,540</u>
Excess of revenue over expenses	<u>\$ 17,590</u>	<u>\$ 14,054</u>

**AGAPE LANGUAGE CENTRE SOCIETY
STATEMENT OF CHANGES IN NET ASSETS
YEAR ENDED DECEMBER 31, 2022**

	Unrestricted	Net Assets	
		2022	2021
Net assets, beginning of year	\$ 46,294	\$ 46,294	\$ 32,240
Excess of revenue over expenses	<u>17,590</u>	<u>17,590</u>	<u>14,054</u>
Net assets, end of year	<u>\$ 63,884</u>	<u>\$ 63,884</u>	<u>\$ 46,294</u>

**AGAPE LANGUAGE CENTRE SOCIETY
STATEMENT OF CASH FLOWS
YEAR ENDED DECEMBER 31, 2022**

	<u>2022</u>	<u>2021</u>
CASH FLOWS PROVIDED FROM (USED IN):		
OPERATING ACTIVITIES		
Excess of revenue over expenses	\$ 17,590	\$ 14,054
Items not affecting cash		
Amortization	27,185	16,097
Deferred contributions related to capital assets	(27,185)	(18,883)
Loss on asset write off	-	3,540
Change in non-cash working capital accounts		
Goods and services tax recoverable	(1,596)	98
Prepaid expenses	-	132
Accounts payables and accrued liabilities	23,790	(14)
Deferred revenue	<u>(120,277)</u>	<u>34,864</u>
	<u>(80,493)</u>	<u>49,888</u>
FINANCING ACTIVITIES		
Deferred contributions related to capital assets	<u>43,532</u>	<u>43,303</u>
INVESTING ACTIVITIES		
Purchase of capital assets using restricted funds	<u>(43,532)</u>	<u>(43,303)</u>
Change in cash	(80,493)	49,888
Cash, beginning of year	<u>204,300</u>	<u>154,412</u>
Cash, end of year	<u>\$ 123,807</u>	<u>\$ 204,300</u>

**AGAPE LANGUAGE CENTRE SOCIETY
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022**

1. PURPOSE OF THE ORGANIZATION

The Agape Language Centre Society is incorporated under the Societies Act of Alberta as a not-for-profit organization, and is a registered charity under the Income Tax Act. The Society is committed to an outreach ministry to new international neighbours. Our mission is to demonstrate God's unconditional love to our neighbours by meeting their need for English language and acculturation training through high quality interactive instruction in an accepting and affirming atmosphere.

2. SIGNIFICANT ACCOUNTING POLICIES

The financial statements have been prepared by management in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO) applied on a going concern basis.

Use of Estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, and disclosure of contingent assets and liabilities, at the date of the financial statements, and the reported amount of revenues and expenses during the reporting period. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the period in which they became known.

Significant estimates in these financial statements include amortization of capital assets, deferred revenue and amortization of deferred contributions related to capital assets.

Financial instruments

The Society's financial instruments consist of cash and cash equivalents, goods and services taxes receivable, and accounts payable and accrued liabilities. Unless otherwise indicated, it is management's opinion that the Society is not exposed to significant interest or credit risks arising from these financial instruments. The exchange values of these financial instruments approximate their carrying value, unless otherwise noted.

Capital assets

Capital assets are recorded at cost. Assets with per unit cost of \$300 or less for general fund and assets with per unit cost of \$1,000 or less for LINC program are expensed in the year of acquisition. Amortization on capital assets is recorded on the following basis:

Computer equipment	30%, 55% and 100% declining balance
Office furniture and equipment	20% declining balance

In the year of acquisition, amortization is reduced by half.

**AGAPE LANGUAGE CENTRE SOCIETY
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022**

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

Revenue recognition

Donations, fees and registrations for services related to courses and programs, and government funding are recognized as revenue when such courses and programs are delivered.

Designated contributions are recorded as deferred contributions until spent. Once spent, they are recorded to revenue on the same basis as the expenditure incurred.

Contributed services

Volunteers assist the Society in carrying out certain activities. Because of the difficulty in determining their exchange amount and of the fact that such assistance is generally not otherwise purchased, contributed services are not recognized in the financial statements.

3. CAPITAL ASSETS

	<u>2022 Cost</u>	<u>Accumulated Amortization</u>	<u>Net book value</u>
Computer equipment	\$ 86,191	\$ 49,321	\$ 36,870
Office furniture and equipment	<u>33,374</u>	<u>22,332</u>	<u>11,042</u>
	<u>\$ 119,565</u>	<u>\$ 71,653</u>	<u>\$ 47,912</u>
	<u>2021 Cost</u>	<u>Accumulated Amortization</u>	<u>Net book value</u>
Computer equipment	\$ 54,927	\$ 23,362	\$ 31,565
Office furniture and Equipment	<u>21,107</u>	<u>21,107</u>	<u>-</u>
	<u>\$ 76,034</u>	<u>\$ 44,469</u>	<u>\$ 31,565</u>

4. DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS

Deferred contributions related to capital assets represent the value of capital assets acquired with funds provided by funders. These deferred contributions are recognized as revenue at the same rate as the capital assets are amortized.

5. ECONOMIC DEPENDENCE

During the year, the Society received \$412,939 (2021 - \$424,421) Government of Canada grants, representing 84% (2021 - 86%) of the Society's total revenue. As such, the Society's future economic viability is dependent on its continuance to receive such funding.

**AGAPE LANGUAGE CENTRE SOCIETY
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022**

6. RELATED PARTY TRANSACTIONS

During the year, the Society made payments related to facility rental expenses, utilities expenses, photocopying fees, janitorial expenses, and Internet expenses totaling \$39,619 to Beddington Pentecostal Church. Beddington Pentecostal Church share a common Board of Directors with the Society. The Society also received donations of \$23,000 from Beddington Pentecostal Church. As at December 31, 2022, the Society has no outstanding amounts due to or receivable from Beddington Pentecostal Church. These transactions are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

AGAPE LANGUAGE CENTRE SOCIETY LINC PROGRAM BUDGETS: 2024 V 2023

	Budget ** Apr 2023 - Mar 2024	Budget Apr 2022 - Mar 2023	Variance
Revenue	\$\$	\$\$	\$\$
IRCC Grant	373,348	449,257	(75,909)
Total Revenue	373,348	449,257	(75,909)
Expenses			
Salaries, Wages & Benefits	278,157	313,171	35,014
Program Delivery Assist. Tools	5,623	10,223	4,600
Overhead Costs	37,406	37,439	33
Adverts & Publicity	1,260	1,229	(31)
Training, Prof Develop + Travel	1,833	1,873	40
Support Services	50	950	900
General Sales Taxes	321	320	(1)
Total Program Delivery	324,650	365,205	40,587
Administration Costs	48,698	54,781	6,083
Capital Assets	-	29,271	29,271
Total Expenses	373,348	449,257	75,909
Surplus (Deficit)	-	-	-

****:** BUDGET SUBJECT TO AMENDMENT DURING THE COURSE OF THE FISCAL YEAR

AGAPE LANGUAGE CENTRE SOCIETY ESL PROGRAM BUDGETS: 2023 V 2022

	Budget Jan - Dec 2023	Budget Jan - Dec 2022	Variance
Revenue	\$\$	\$\$	\$\$
Contributions: General	23,004	23,004	-
Registrations: ESL	7,200	7,200	-
Fundraising	1,000	16,100	- 15,100
Total Revenue	31,204	46,304	- 15,100
Expenses			
Salaries, Wages & Benefits	9,300	26,939	17,639
Program Delivery Assist. Tools	276	160	- 116
Overhead Costs	2,081	1,710	- 371
Adverts & Publicity	195	178	- 17
Training, Prof Develop + Travel	-	-	-
Support Services	-	-	-
General Sales Taxes	-	-	-
Total Program Delivery	11,852	28,987	17,135
Administration Costs	18,631	16,597	- 2,034
Capital Assets	-	-	-
Total Expenses	30,483	45,584	15,101
Surplus (Deficit)	721	720	1



AGAPÉ
LANGUAGE CENTRE

**2023 Annual
General
Meeting**



AGAPÉ

LANGUAGE CENTRE

2023 Annual General Meeting